

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS REORGANIZATION & VOTING MEETING
Blackhawk High School Library
December 3, 2013**

AGENDA

1. BOARD ORGANIZATION

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Roll Call

1.4 Prayer, Larry Bettencourt, Pastor of Champion Life Church

*1.5 Approval of Minutes from November 14, and 21, 2013. (Exhibit A)

*1.6 Approval is recommended to accept the resignation of John Salopek, Blackhawk School District Solicitor, effective immediately. (Exhibit B)

1.7 Dr. Miller will be acting School Board Secretary for tonight's meeting.

*1.8 *Approval is recommended to recess the Voting meeting and move to the reorganization meeting.*

1.9 Call to order by the Past President: This meeting is called to order for the purpose of organization under the appropriate sections of Article IV of the School Laws of Pennsylvania, as amended.

*1.10 Election of Temporary President:

A. Opening of Nominations:

1. Past President asks for nominations for a Temporary President. (Selected from Board members. A nomination does not require a second.)
2. President announces that nominations are closed.
3. Roll Call Vote

Past President: "I declare _____ has been elected as Temporary President."
(Temporary President Assumes the Chair)

*1.11 Election of President for the Ensuing Year: (Temporary President presides and is assisted by Board Secretary.)

A. Opening of Nominations:

1. Temporary President asks for nominations for President for the ensuing year. (A nomination does not require a second.)
2. Temporary President announces that nominations are closed.
3. Roll Call Vote

Temporary President: "I declare that _____ has been elected President for the ensuing year." (President Assumes the Chair)

*1.12 Election of Vice-President:

(President presides and is assisted by Board Secretary.)

A. Opening of Nominations:

1. President asks for nominations for Vice-President for the ensuing year. (A nomination does not require a second.)
2. President announces that nominations are closed.
3. Roll call vote

President: "I declare that _____ has been elected Vice-President for the ensuing year."

1.13 Election of School Solicitor: It is recommended that the District appoint ___ to provide services as a School Solicitor, effective for the 2014 calendar year at a \$___ monthly retainer and an hourly rate of \$___ for all matters not covered by the retainer. (To be identified in upcoming Board meeting)

*1.14 Election of Physician: It is recommended that Dr. Kalenak, Physician, be elected to provide or oversee the student physical examinations for the coming year. He will be compensated at the rate of \$10.00 per student physical examination and \$30.00 per pre-employment physical.

*1.15 Election of School Dentist: It is recommended that Dr. Daniel L. Frattaroli be elected to the position of school dentist for the coming year. He will be compensated at the rate of \$1.00 per student examination.

*1.16 Work Sessions/Voting Meetings of the Board of School Directors for 2014: The following dates, times, and sites are recommended for public Work Sessions/Voting Meetings of the Board of School Directors during 2014, when deliberations will occur. It is also recommended that these meetings be advertised as voting meetings. Although they are primarily planned for deliberations, voting action may occur. (Dates TBD) (Exhibit C)

*1.17 Voting Meetings of the Board of School Directors: The following dates, times, and sites are recommended for Voting Meetings of the Board of School Directors:

December 19, 2013

January 16, 2014

February 20, 2014

March 20, 2014

April 24, 2014 (due to week of Easter)

May 15, 2014

June 19, 2014

July 17, 2014

August 21, 2014

September 18, 2014

October 16, 2014

November 20, 2014

**December 2, 2014 (Reorganization Meeting)

All work sessions/voting meetings
will be held in the High School.
Library at 7:30PM.

* Note: There is only one meeting scheduled in the months of July and December.

** December 1, 2014 is the day that Policy #005 Section 1 states the Board must meet in an election year. The administration recommends approving the Reorganization meeting for Tuesday, December 2, 2014 due to school being closed and this is the first day of deer hunting.

*1.18 Newspaper of General Circulation: It is recommended to designate The Beaver County Times as the newspaper of general circulation to be used for official notices.

*1.19 Facsimile Signatures: It is recommended to authorize the Solicitor to file with the Secretary of the Commonwealth of Pennsylvania a request for permission to use facsimile signatures.

*1.20 Delegation of Appointive Authority: It is recommended that the following positions be filled for the ensuing year, unless otherwise indicated, by School Directors appointed by the President of the Board of School Directors:

A. Committee Chairpersons:

Finance/Insurance

Personnel

Education

Buildings, Grounds and Real Estate

Athletics

Administrative Liaison

Transportation

Food Service

Policy

Public Relations & Communications

Negotiations

Intermediate Unit

Vocational-Technical School
Board/Staff Enrichment
P.S.B.A. Liaison
Council of Governments
Beaver Valley Joint School
Vo-Tech Citizens Advisory

- 1.21 Executive Sessions and Open Committee Meetings: These meetings will be scheduled as needed and will be announced on the Board agenda.
- *1.22 Depositories of School Funds: Approval is recommended that the following depositories be used for school funds:
- a. ESB Bank
 - b. Wells Fargo
 - c. PLGIT
 - d. PSDLAF
 - e. Citizens Bank
 - f. Bank of America
 - g. Blackhawk Credit Union
 - h. PNC Bank
- *1.23 Approval is recommended to adjourn the reorganization meeting and resume the regular meeting.

2. PUBLIC RELATIONS AND COMMUNICATIONS
Chairperson

- 2.1 Informational Item: Public Relations and Communications Chairperson Report

THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS OR OTHER MATTERS.

3. FINANCE COMMITTEE
Chairperson

- 3.1 Informational Item: Finance Chairperson Report
- 3.2 Informational Item: Due to the timing of tonight's meeting, the monthly Financial Report and Insurance Report will be presented at a January Board meeting.
- *3.3 Approval is recommended for the payment of bills as submitted. (Exhibit D)
- a. Fund 10 – General Fund: \$272,466.19
 - b. Fund 32 – Capital Projects Fund: \$5,143
 - c. Fund 67 – UPMC Dental: \$5,104.30
 - e. Fund 68 – UPMC Vision: \$341.00
- Payroll November: \$710,061.42

- *3.4 Approval is recommended to adopt the Act 1 Resolution No. 12032013, which certifies the Board will not increase the 2014-2015 millage at a rate to exceed the index (2.2%) as calculated by PDE (1.21 mills). (Exhibit E)

4. PERSONNEL COMMITTEE
Chairperson

- 4.1 Informational Item: Personnel Chairperson Report
- *4.2 Approval is recommended for the following substitutes for the 2013-2014 school year:
 - a. Stephen Yount
- *4.3 Approval is recommended to accept the resignation of Dr. Michelle Miller, Superintendent, with her last day of work being December 11, 2013 with the use of remaining vacation days to follow. (Exhibit F)

5. EDUCATION COMMITTEE
Chairperson

- 5.1 Informational Item: Education Chairperson Report

6. BUILDINGS AND GROUNDS/REAL ESTATE
Chairperson

- 6.1 Informational Item: Buildings and Grounds Chairperson Report

7. ATHLETICS COMMITTEE
Chairperson

- 7.1 Informational Item: Athletic Chairperson Report

8. ADMINISTRATIVE LIAISON
Chairperson

- 8.1 Informational Item: Administrative Chairperson Report

9. TRANSPORTATION COMMITTEE
Chairperson

- 9.1 Informational Item: Transportation Chairperson Report

10. FOOD SERVICE COMMITTEE
Chairperson

10.1 Informational Item: Food Service Chairperson Report

**11. NEGOTIATIONS COMMITTEE
Chairperson**

11.1 Informational Item: Negotiations Chairperson Report

**12. POLICY COMMITTEE
Chairperson**

12.1 Informational Item: Policy Chairperson Report

**13. BOARD/STAFF ENRICHMENT
Chairperson**

13.1 Informational Item: Board/Staff Enrichment Chairperson Report

- *13.2 Approval is recommended for the following conference: (Exhibit G)
a. Scott Nelson, Danielle Bailey, PA Advanced Principals Leadership Academy, BVIU 3 (January 10, 2014), BVIU 4 (February 14, 2014), BVIU 27 (March 14, 2014), BVIU 7 (April 11, 2014), (\$1,350 expensed budgeted).

**14. INTERMEDIATE UNIT
Representative**

14.1 Informational Item: Intermediate Unit Chairperson Report

**15. VOCATIONAL-TECHNICAL SCHOOL
Representative**

15.1 Informational Item: Vocational-Technical Chairperson Report

**16. PSBA LEGISLATIVE COMMITTEE
Representative**

16.1 Informational Item: PSBA Legislative Committee Chairperson Report

**17. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS
Representative**

17.1 Informational Item: Beaver County Regional Council of Governments Chairperson Report

ADDITIONAL BUSINESS

- A. School Directors
- B. Administration
- C. Visitors
- D. Next Meeting—December 19, 2013, Blackhawk High School Library,
7:30PM.