

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS REORGANIZATION & VOTING MEETING
Blackhawk High School Library
December 3, 2012**

AGENDA

1. BOARD ORGANIZATION

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Roll Call

1.4 Prayer, Paul Poole, Pastor of First Assembly of God

*1.5 Approval of Minutes from November 8, and 15, 2012. (Exhibit A)

*1.6 *Approval is recommended to recess the Voting meeting and move to the reorganization meeting.*

1.7 Call to order by the Past President: This meeting is called to order for the purpose of organization under the appropriate sections of Article IV of the School Laws of Pennsylvania, as amended.

*1.8 Election of Temporary President:

A. Opening of Nominations:

1. Past President asks for nominations for a Temporary President. (Selected from Board members. A nomination does not require a second.)
2. President announces that nominations are closed.
3. Roll Call Vote

Past President: "I declare _____ has been elected as Temporary President."
(Temporary President Assumes the Chair)

*1.9 Election of President for the Ensuing Year: (Temporary President presides and is assisted by Board Secretary.)

A. Opening of Nominations:

1. Temporary President asks for nominations for President for the ensuing year. (A nomination does not require a second.)
2. Temporary President announces that nominations are closed.

3. Roll Call Vote

Temporary President: "I declare that _____ has been elected President for the ensuing year." (President Assumes the Chair)

*1.10 Election of Vice-President:

(President presides and is assisted by Board Secretary.)

A. Opening of Nominations:

1. President asks for nominations for Vice-President for the ensuing year.
(A nomination does not require a second.)
2. President announces that nominations are closed.
3. Roll call vote

President: "I declare that _____ has been elected Vice-President for the ensuing year."

*1.11 Election of School Solicitor: It is recommended that the District appoint John Salopek to provide services as a School Solicitor, effective for the 2013 calendar year at a \$750 monthly retainer and an hourly rate of \$125 for all matters not covered by the retainer.

*1.12 Election of Physician's Assistant: It is recommended that Greg Smith, Physician's Assistant, be elected to give the student physical examinations for the coming year. He will be compensated at the rate of \$10.00 per student physical examination and \$30.00 per pre-employment physical.

*1.13 Election of School Dentist: It is recommended that Dr. Daniel L. Frattaroli be elected to the position of school dentist for the coming year. He will be compensated at the rate of \$1.00 per student examination.

*1.14 Work Sessions/Voting Meetings of the Board of School Directors for 2013: The following dates, times, and sites are recommended for public Work Sessions/Voting Meetings of the Board of School Directors during 2013, when deliberations will occur. It is also recommended that these meetings be advertised as voting meetings. Although they are primarily planned for deliberations, voting action may occur.

January 10, 2013

February 14, 2013

March 14, 2013

April 11, 2013

May 9, 2013

June 13, 2013

August 8, 2013

September 12, 2013

October 10, 2013

November 14, 2013

All work sessions/voting meetings
will be held in the High School
Library at 7:30 PM.

- *1.15 Voting Meetings of the Board of School Directors for 2013: The following dates, times, and sites are recommended for Voting Meetings of the Board of School Directors during 2013:

January 17, 2013 at Patterson Primary School

February 21, 2013 at Blackhawk Intermediate School

March 21, 2013 at Blackhawk High School

April 18, 2013 at Northwestern Primary School

May 16, 2013 at Highland Middle School

June 20, 2013 at BHS Library

July 18, 2013 at BHS Library

August 15, 2013 at BHS Library

September 19, 2013, at BHS Library

October 17, 2013, at BHS Library

November 21, 2013, at BHS Library

**December 5, 2013 (Reorganization Meeting), at BHS Library

Please note the location of each meeting. Each meeting will begin at 7:30 PM.

* Note: There is only one meeting scheduled in the months of July and December.

** December 2, 2013 is the day that Policy #005 Section 1 states the Board must meet in an election year. The administration recommends approving the Reorganization meeting for Thursday, December 5, 2013 due to school being closed and this is the first day of deer hunting.

- *1.16 Newspaper of General Circulation: It is recommended to designate The Beaver County Times as the newspaper of general circulation to be used for official notices.

- *1.17 Facsimile Signatures: It is recommended to authorize the Solicitor to file with the Secretary of the Commonwealth of Pennsylvania a request for permission to use facsimile signatures.

- *1.18 Delegation of Appointive Authority: It is recommended that the following positions be filled for the ensuing year, unless otherwise indicated, by School Directors appointed by the President of the Board of School Directors:

A. Committee Chairpersons:

Finance/Insurance

Personnel

Education

Buildings, Grounds and Real Estate

Athletics

Administrative Liaison

Transportation

Food Service

Policy

Public Relations & Communications

Negotiations

Intermediate Unit

Vocational-Technical School
Board/Staff Enrichment
P.S.B.A. Liaison
Council of Governments
Beaver Valley Joint School
Vo-Tech Citizens Advisory

- 1.19 Executive Sessions and Open Committee Meetings: These meetings will be scheduled as needed and will be announced on the Board agenda.
- *1.20 Depositories of School Funds: Approval is recommended that the following depositories be used for school funds:
- a. ESB Bank
 - b. Wells Fargo
 - c. PLGIT
 - d. PSDLAF
 - e. Citizens Bank
 - f. Bank of America
 - g. Blackhawk Credit Union
 - h. PNC Bank
- *1.21 *Approval is recommended to adjourn the reorganization meeting and resume the regular meeting.*

2. PUBLIC RELATIONS AND COMMUNICATIONS
Chairperson

- 2.1 Congratulations to the Blackhawk High School Band for being recognized by the Beaver Falls American Legion Post # 261 for the Band's outstanding service to the American Legion programs and for their participation in the Veteran's Day Parade.

THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS OR OTHER MATTERS.

3. FINANCE COMMITTEE
Chairperson

- 3.1 Informational Item: Due to the timing of tonight's meeting, the monthly Financial Report and Insurance Report will be presented at the January 10th Board meeting.
- *3.2 Approval is recommended for the payment of bills as submitted. (Exhibit B)
- a. Fund 10 – General Fund: \$
 - b. Fund 32 – Capital Projects Fund:\$
 - c. Fund 51 – Cafeteria Fund: \$
 - d. Fund 66 – UPMC Health Fund: \$

e. Fund 67 – Delta Dental: \$0
Payroll November: \$

- *3.3 Approval is recommended to adopt the Act 1 Resolution No. 12032012, which certifies the Board will not increase the 2013-2014 millage at a rate to exceed the index (2.2%) as calculated by PDE (1.21 mills). (Exhibit C)

4. PERSONNEL COMMITTEE
Chairperson

- *4.1 Approval is recommended for the following substitutes for the 2012-2013 school year:
 - a. William Burns, Math
 - b. Teresa Scarsella, Para
 - c. Ronald Gonzalez, Para
 - d. Lisa Bradley, Para
 - e. Philip Lacey, Para
 - f. Kim Bonazza, Para
- *4.2 Approval is recommended to employ Melinda Ferree as part time cafeteria worker at Blackhawk High School at a rate of \$7.25 per hour, effective immediately. (Approximate annual cost of \$3,900 with no benefits)
- *4.3 Approval is recommended to employ Veronica Wood as nurse PCA paraprofessional for Blackhawk Intermediate School at a rate of \$12.50 per hour (approximate yearly cost of \$25,875 plus benefits) effective immediately. This position is necessary due to Special Needs students' medical conditions. This will be funded through ACCESS.
- *4.4 Approval is recommended to accept the resignation of Shannon Dunlevy as BIS paraprofessional. She was hired by the Board on November 15, 2012, and declined the position the following work day.
- *4.5 Approval is recommended to employ Lauren Grossman as BIS paraprofessional, at a rate of \$9.00 per hour (approximate yearly cost of \$11,340 plus benefits) effective immediately.
- *4.6 Approval is recommended to grant Leah Lindeman unpaid child rearing leave for the remainder of the 2012-13 school year once she has exhausted sick days.

5. EDUCATION COMMITTEE
Chairperson

- *5.1 Approval for the following field trips: (Exhibit E)
 - a. BHS Band (3), Dave Zaccari, District 5 Honors Band, Westminster College, December 6, 7 2012 (expenses budgeted).

b. National Art Honor Society (40), Ashley Biega, Art & Design Field Trip, Carnegie Museum of Art, December 19, 2012 (expenses collected from students).

*5.2 Approval is recommended to approve MOU documents with the Chippewa, Darlington, Patterson, South Beaver, and White Township Police. These MOU documents outline the agreement between the District and the local police as to the procedures to be followed when there is an act of violence on school property. These MOU documents are required by PDE. (Exhibit F)

6. BUILDINGS AND GROUNDS/REAL ESTATE

Chairperson

*6.1 Approval is recommended to approve a change order to Yarborough Development in a “not to exceed” amount of \$2,000 for labor and material related to removal of the original plaster ceiling in Mechanical Room F-011. The scope of removal will be as required by the Structural Engineer in order to observe the existing structural conditions above the plaster ceiling. The “not to exceed” amount is based upon the Architect’s estimate that approximately 30 construction man hours are required at a blended hourly rate of \$66.67 per hour, including bond cost, overhead and profit.

This change order is required to confirm that the existing structural conditions concealed above the plaster ceiling area as anticipated by the Structural Engineer. There is inadequate information available from any known record drawings to make this determination without the ceiling being selectively removed.

7. ATHLETICS COMMITTEE

Chairperson

7.1 Congratulations to the Men’s Football Team on recent Parkway Conference honors:

- a. Alex Caratelli, Top 24 Offense, Wide Receivers; Top 24 Defense, Defensive Back
- b. Nolan Moffett, Top 24 Offense, Guards; Top 24 Defense Defensive Back
- c. Chandler Kincade, Top 24 Offense, Quarterback – Unanimous selection
- d. Cole Chiappiale, Top 24 Offense, Running Back, Unanimous selection
- e. Andrew Podbielski, Top 24 Defense, End; Honorable Mention Offense, Tight End
- f. Tyler Beatrice, Honorable Mention Offense, Center; Honorable Mention Defense, Down Linemen
- g. Cody Bain, Honorable Mention Defense, Outside Linebacker
- h. Tom Graham, Honorable Mention Defense, Inside Linebacker
- i. Tyler Engle, Honorable Mention Defense, Defensive Back

- *7.2 Approval is recommended to accept the resignation of Chris Lantzy as the Boy's Varsity Soccer Coach.
- *7.3 Approval is recommended to reinstate the Freshman football program for the 2013-2014 school year, if the number of student athletes who register for the program will support reestablishment of the program as determined by the football coaching staff and athletic director.

**8. ADMINISTRATIVE LIAISON
Chairperson**

- 8.1 Informational Item: During Voting meetings from January-May, 2013, Principals and his/her staff and/or students will provide a brief presentation to highlight the school's successes and student achievements.

**9. TRANSPORTATION COMMITTEE
Chairperson**

No Report

**10. FOOD SERVICE COMMITTEE
Chairperson**

No Report

**11. NEGOTIATIONS COMMITTEE
Chairperson**

No Report

**12. POLICY COMMITTEE
Chairperson**

No Report

**13. BOARD/STAFF ENRICHMENT
Chairperson**

- *13.1 Approval is recommended for the following conference: (Exhibit G)
 - a. Gina Gordon, Beaver County Counselor's Association Workshop, Beaver County Career and Tech Center, January 11, 2013.
 - b. Bob Amalia, Joe Boyer, Lou Wolber, Joe Basile, PA Baseball Coaches Clinic, Green Tree, January 11 & 12, 2013 (expenses budgeted).
 - c. Jack Fullen, P.S.A.D.A. Conference, Hershey, March 16, 2013 (expenses budgeted).

- d. Ashley Biega, PTI High School Teacher Workshop, Oakdale, April 14, 2013 (expenses budgeted).
- e. Lauren McDevitt, Missy Delmonico, Aesop Certification Course, Allegheny, December 4 & 5, 2012 (expenses budgeted).

**14. INTERMEDIATE UNIT
Representative**

No Report

**15. VOCATIONAL-TECHNICAL SCHOOL
Representative**

No Report

**16. PSBA LEGISLATIVE COMMITTEE
Representative**

No Report

**17. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS
Representative**

No Report

ADDITIONAL BUSINESS

- A. School Directors
- B. Administration
- C. Visitors
- D. Next Meeting—January 10, 2013 at Blackhawk High School at 7:30P.M.
There will be a Buildings and Grounds meeting open to the public at 6:30 prior to the meeting.