

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS REORGANIZATION & VOTING MEETING
Blackhawk High School Library
December 5, 2011**

AGENDA

1. BOARD ORGANIZATION

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Roll Call

1.4 Prayer, Pastor Brian Algeo, First Assembly of God .

*1.5 Approval of Minutes from November 10 and 17, 2011. (Exhibit A)

1.6 Dr. Michelle Miller will serve as Acting Secretary for tonight's Board meeting.

*1.7 The Board meeting will be adjourned sine die.

1.8 Call to order by the Past President: This meeting is called to order for the purpose of organization under the appropriate sections of Article IV of the School Laws of Pennsylvania, as amended.

*1.9 Election of Temporary President:

A. Opening of Nominations:

1. Past President asks for nominations for a Temporary President. (Selected from Board members. A nomination does not require a second.)
2. President announces that nominations are closed.
3. Roll Call Vote

Past President: "I declare _____ has been elected as Temporary President."
(Temporary President Assumes the Chair)

*1.10 Election of President for the Ensuing Year: (Temporary President presides and is assisted by Board Secretary.)

A. Opening of Nominations:

1. Temporary President asks for nominations for President for the ensuing year. (A nomination does not require a second.)
2. Temporary President announces that nominations are closed.
3. Roll Call Vote

Temporary President: "I declare that _____ has been elected President for the ensuing year." (President Assumes the Chair)

*1.11 Election of Vice-President:

(President presides and is assisted by Board Secretary.)

A. Opening of Nominations:

1. President asks for nominations for Vice-President for the ensuing year.
(A nomination does not require a second.)
2. President announces that nominations are closed.
3. Roll call vote

President: "I declare that _____ has been elected Vice-President for the ensuing year."

*1.12 Election of School Solicitor: It is recommended that the District appoint John Salopek to provide services as a School Solicitor, effective for the 2012 calendar year at a \$750 monthly retainer and an hourly rate of \$125 for all matters not covered by the retainer.

*1.13 Election of Physician's Assistant: It is recommended that Greg Smith, Physician's Assistant, be elected to give the student physical examinations for the coming year. He will be compensated at the rate of \$10.00 per student physical examination and \$30.00 per pre-employment physical.

*1.14 Election of School Dentist: It is recommended that Dr. Daniel L. Frattaroli be elected to the position of school dentist for the coming year. He will be compensated at the rate of \$1.00 per student examination.

*1.15 Work Sessions/Voting Meetings of the Board of School Directors for 2012: The following dates, times, and sites are recommended for public Work Sessions/Voting Meetings of the Board of School Directors during 2012, when deliberations will occur. It is also recommended that these meetings be advertised as voting meetings. Although they are primarily planned for deliberations, occasionally voting action is needed.

January 12, 2012

February 9, 2012

March 8, 2012

April 12, 2012

May 10, 2012

June 7, 2012

August 9, 2012

September 13, 2012

October 11, 2012

November 8, 2012

All work sessions/voting meetings
will be held in the High School
Library at 7:30 PM.

- *1.16 Voting Meetings of the Board of School Directors for 2012: The following dates, times, and sites are recommended for Voting Meetings of the Board of School Directors during 2012:

January 19, 2012 at Blackhawk Intermediate School

February 16, 2012 at Highland Middle School

March 15, 2012 at Patterson Primary School

April 19, 2012 at BHS Library

May 17, 2012 at Northwestern Primary School

June 14, 2012 at BHS Library

Please note the location of each meeting. Each meeting will begin at 7:30 PM.

July 19, 2012 at BHS Library

August 16, 2012 at BHS Library

September 20, 2012, at BHS Library

October 18, 2012, at BHS Library

November 15, 2012, at BHS Library

December 3, 2012 (Reorganization Meeting), at BHS Library

* Note: There is only one meeting scheduled in the months of July and December.

- *1.17 Newspaper of General Circulation: It is recommended to designate The Beaver County Times as the newspaper of general circulation to be used for official notices.

- *1.18 Facsimile Signatures: It is recommended to authorize the Solicitor to file with the Secretary of the Commonwealth of Pennsylvania a request for permission to use facsimile signatures.

- *1.19 Delegation of Appointive Authority: It is recommended that the following positions be filled for the ensuing year, unless otherwise indicated, by School Directors appointed by the President of the Board of School Directors:

A. Committee Chairpersons:

Finance/Insurance

Personnel

Education

Buildings, Grounds and Real Estate

Athletics

Administrative Liaison

Transportation

Food Service

Policy

Public Relations & Communications

Negotiations

Intermediate Unit

Vocational-Technical School

Board/Staff Enrichment

P.S.B.A. Liaison

Council of Governments

Beaver Valley Joint School

Vo-Tech Citizens Advisory

2. PUBLIC RELATIONS AND COMMUNICATIONS

Chairperson

- 2.1 The Board and public is invited to attend the upcoming Chorus, Band and String Holiday concerts. (Exhibit B)
- 2.2 Special Olympics extends their thanks for donations that our Districts students and staff made to support the Beaver County Special Olympic program.
- 2.3 Congratulations to the Blackhawk High School for being nominated for the 2010 Secretary of Defense Employer Support Freedom Award. This award recognizes organizations that provide exemplary support of guard and reserve employees. (Exhibit C)

THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS OR OTHER MATTERS.

3. FINANCE COMMITTEE

Chairperson

- 3.1 Informational Item: Due to the timing of tonight's meeting, the monthly Financial Report and Insurance Report will be presented at the January 12th Board meeting.
- *3.2 Approval is recommended for the payment of bills as submitted. (Exhibit D)
 - a. Fund 10 – General Fund: \$215,735.25
 - b. Fund 32 – Capital Projects Fund: \$731,086.35
 - c. Fund 51 – Cafeteria Fund: \$61,103.84
 - d. Fund 66 – UPMC Health Fund: \$3,265.00
 - e. Fund 67 – Delta Dental: \$0Payroll November: \$720,621.64
- *3.3 Approval is recommended to adopt the Act 1 Resolution No. 12052011-1, which certifies the Board will not increase the 2012-2013 millage at a rate to exceed the index (2.43%) as calculated by PDE (1.21 mills). (Exhibit E)
- *3.4 Approval is recommended to contract with Andy Kennedy at a rate of \$60.00 per hour for a maximum of 50 hours for the remainder of the 2011-2012 school year to address audit findings. (Exhibit F)
- *3.5 Approval is recommended for Resolution No.12052011-2, approving an increase of the District's non-electoral debt by an amount not to exceed \$10,000,000, by the issuance of General Obligation Bonds.

4. PERSONNEL COMMITTEE
Chairperson

- *4.1 Approval is recommended for the following student teachers for the remainder of the 2011-2012 school year:
 - a. Sarah Falk, Geneva student, to teach with Lisa Thomas-Wright, Northwestern and Patterson Primary.
 - b. Janell Newswanger, Geneva student, to teach with Jodi Borroni, Northwestern and Patterson Primary.
- *4.2 Approval is recommended to grant FMLA to Lindsey Kudritz for the remainder of the school year, once sick days are utilized for the birth of her child beginning on or about December 3, 2011.
- *4.3 Approval is recommended to accept the resignation of Mary Jane Binder, Highland Middle School custodian, effective December 16, 2011.
- *4.4 Approval is recommended to employ Shawn Cox as custodial substitute at a rate of \$9.00 per hour pending clearances.
- *4.5 Approval is recommended for the following substitute for the 2011-2012 school year:
 - a. Jessica Fosnaught; Special Education

5. EDUCATION COMMITTEE
Chairperson

- *5.1 Approval for the following field trips: (Exhibit G)
 - a. Grade 7 Band, Mr. Barthen, Mr. Hoydich, Middle and High School Musicians: Side by Side Performance, Blackhawk High School, December 20, 2011. (Self funded)
 - b. Fourth Grade Class, Fourth Grade Teachers, Carnegie Science Center, January 13, 2012. (PTO funded)
 - c. Future Farmers of America, Howard Leslie, Pennsylvania State Farm Show, Harrisburg, January 9-11, 2012. (Student funded/budgeted)
 - d. HMS Students, HMS Faculty, Middle School Play, Blackhawk High School (due to construction) December 7, 2011. (Budgeted)
 - e. German 4 and AP students (7), Anne Glinsky, Hofbrauhaus Christmas visit, December 16, 2011. (Student funded)
 - f. BHS Band, Mr. Barthen, "M" is for Music, Mt. Olive Preschool, January 9, 2012. (No cost)
 - g. BHS Instrumentalists, District 2,3,5 Orchestra, Beaver Area High School, February 9-11, 2012. (Budgeted)
 - h. BHS Orchestra, Nate Goodrich, Beaver County Chorus and Orchestra, Western Beaver High School, January 12 & 13, 2012. (Budgeted)
 - i. Academic Enrichment students from BIS, HMS, BHS, Tim Linkenheimer, Beaver Valley IU, December 13, 2011. (Student funded)
- 5.2 Informational Item: Physical Education Program Overview Presentation by Carol McMillen, BIS PE teacher.

6. BUILDINGS AND GROUNDS/REAL ESTATE
Chairperson

- 6.1 Informational Item: Unless stated in the agenda or advertised, there will not be Building and Grounds meetings before Board meetings for the upcoming year.
- 6.2 Informational Item: Exhibit C Summary provided by VEBH.
- *6.3 Approval is recommended for a change order to Yarborough Development, Inc. for soft subgrade stabilization at the Gymnasium addition in the amount of \$7,941.08 for the Highland Renovation Project. (Exhibit H)
- *6.4 Approval is recommended for a change order to Shipley Brothers Construction, Inc. for the addition of underground storm piping in Area A (\$2,296.71) and a similar sanitary piping issue in Area E (\$5,118.10) which is required to make a connection of new work to existing at a point of adequate pipe size and elevation for the Highland Renovation Project.
- *6.5 Approval is recommended for a change order to McElroy in a credit of \$5,000 to eliminate the underground gas line from BIS to the new storage building for the BIS pavement project.
- *6.6 Approval is recommended for a final change order to Shields Paving in a net credit \$15,130 for incomplete work as indicated in Exhibit I for the Patterson and Northwestern Primary School paving projects. (Exhibit I)

7. ATHLETICS COMMITTEE
Chairperson

- 7.1 Congratulations to Lia Vinciguerra for being selected to the soccer All-Section team.
- 7.2 Congratulations to Max Flick, Alec Rowe and Santiago Roig who were selected to play in the WPIAL Soccer All-Star game
- 7.3 Congratulations to the Women's Volleyball Team on recent honors:
 - a. Olivia Wulf who received Class AA All WPIAL First Team and Section 1-AA First Team
 - b. Kristin Ostach who received Class AA All WPIAL Second Team and Section 1-AA First Team
 - c. Hannah Bevington - Section 1-AA First Team
 - d. Catilyn Glover - Section 1 AA, First Team
 - e. Crystal Glover - Section 1 AA, Second Team
 - f. Haley Schramm - Section 1 AA, Second Team
- 7.4 Congratulations to the Men's Football Team on recent honors:

- a. Mike Shansky, Parkway Conference Top 24 Offense - Fullback, Parkway Conference Top 24 Defense - Inside Linebacker
- b. Josh Desmond, Parkway Conference Top 24 Defense Team-Defensive Back; Honorable Mention Offense – Wide Receiver; TribLIVE Radio Athlete of the week for October 7, 2011.
- c. Brendan Kearney, Parkway Conference Top 24 Defense Team-Defensive Back, Honorable Mention Offense-Wide Receiver
- d. Brad Coleman, Parkway Conference Honorable Mention Offense-Tackle
- e. Nolan Moffett, Parkway Conference Honorable Mention Offense- Guard
- f. Chandler Kincade, Parkway Conference Honorable Mention Offense-Quarterback
- g. Brandon Mansell, Parkway Conference Honorable Mention Offense-Running Back
- h. Mike Gardner, Parkway Conference Honorable Mention Offense-Kicking Specialist
- i. Andy Podbielski, Parkway Conference Honorable Mention Defense-Ends
- j. Jake Jaszcar, Parkway Conference Honorable Mention Defense-Down Lineman
- k. Bryar Netherland, Parkway Conference Honorable Mention Defense-Outside Linebacker
- l. Cole Chiappialle, Parkway Conference Honorable Mention Defense, Outside Linebacker
- m. Alex Caratelli, Parkway Conference Honorable Mention Defense-Defensive Back

*7.5 Approval is recommended to appoint Lauren Bartoe as the Middle School Volleyball Head Coach at a salary of \$1,713.88.

**8. ADMINISTRATIVE LIAISON
Chairperson**

8.1 Informational Item: During Voting meetings from January-May, 2012, Principals and his/her staff and/or students will provide a brief presentation to highlight the school's successes and student achievements.

**9. TRANSPORTATION COMMITTEE
Chairperson**

No Report

**10. FOOD SERVICE COMMITTEE
Chairperson**

No Report

**11. NEGOTIATIONS COMMITTEE
Chairperson**

No Report

12. POLICY COMMITTEE
Chairperson

No Report

13. BOARD/STAFF ENRICHMENT
Chairperson

- *13.1 Approval is recommended for the following conference: (Exhibit J)
- a. Jim Perlik, Tom Duffy, Andi Lee-Marnicio, Western Pennsylvania Facilities Directors Association Annual Vendor Show and Exhibit, North Huntington, February 3, 2012. (Budgeted)
 - b. HMS Teachers, PMSA Middle School Conference, New Brighton, January 16, 2012. (Budgeted)
 - c. Anita Alberti, Joy Winters, Theresa Adams, Jarred Slim, Addie Young, PA Softball Coaches Clinic, Green Tree, January 12, 2012. (Budgeted)
 - d. Brandon Smith, Tri-County Oil and Gas Expo, Western Area Career and Tech Center, December 6, 2011. (Budgeted)

14. INTERMEDIATE UNIT
Representative

No Report

15. VOCATIONAL-TECHNICAL SCHOOL
Representative

No Report

16. PSBA LEGISLATIVE COMMITTEE
Representative

No Report

17. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS
Representative

No Report

ADDITIONAL BUSINESS

- A. School Directors
- B. Administration
- C. Visitors
- D. Next Meeting—January 12, 2012 at Blackhawk High School at 7:30P.M