

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS WORK SESSION
Blackhawk High School Library
August 9, 2012**

AGENDA

**1. PRELIMINARY MATTERS
Rich Oswald, President**

- 1.1 Call to order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- *1.4 Approval of Minutes from July 19, 2012. (Exhibit A)
- 1.5 There was an executive session on August 6, 2012 for Personnel matters.
- 1.6 There will be a Buildings and Grounds committee meeting open to the public on August 16, 2012 at 6:30 P.M. in the Library. Additionally, Buildings and Grounds meetings are scheduled for Sept. 13, Oct. 11, and Nov. 8 at 6:30 P.M. in the High School Library.

**2. PUBLIC RELATIONS AND COMMUNICATIONS
Dean Fleischman, Chairperson**

- 2.1 Chippewa Township Manager, Mr. Mark Taylor, will update the Board on Chippewa Veterans Park at the August 16, 2012 Board meeting.
- 2.2 Patterson Township Commissioner, Mr. Eric Hoover, will provide an update on the progress of the Patterson Primary School Recreation upgrades, at the August 9, 2012 Board meeting.

**THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME
ON AGENDA ITEMS OR OTHER MATTERS.**

**3. FINANCE COMMITTEE
Don Inman, Chairperson**

- 3.1 Informational Item: Finance Chairperson Report

- 3.2 Approval is recommended to accept the Financial Report for July. (To be provided before Voting meeting)
- 3.3 Approval is recommended for the payment of bills per fund. (To be provided before Voting meeting)
 - a. Fund 10 – General Fund: \$
 - b. Fund 32 – Capital Projects Fund: \$
 - c. Fund 51 – Cafeteria Fund: \$
 - d. Fund 66 – UPMC Hospitalization: \$
 - e. Fund 67 – Delta Dental: \$
 - Payroll July: \$
- 3.4 Informational Item: Monthly Insurance Report for July. (To be provided before Voting meeting).
- 3.5 Approval is recommended to accept Resolution 08162012 regarding the refinancing of General Obligation Bonds, Series of 2007. (Exhibit B)

4. PERSONNEL COMMITTEE
TBD, Chairperson

- 4.1 Informational Item: Personnel Chairperson Report
- *4.2 Approval is recommended to employ Ginger Lunow as Paraprofessional for Blackhawk Intermediate School for the 2012-2013 school year at a rate of \$7.25 per hour.
- *4.3 Approval is recommended to employ Martin Yannarella as Paraprofessional for Blackhawk Intermediate School for the 2012-2013 school year at a rate of \$7.25 per hour.
- *4.4 Approval is recommended to employ Gretchen Logan as Paraprofessional for Patterson Primary School for the 2012-2013 school year at a rate of \$7.25 per hour.
- *4.5 Approval is recommended to employ ____ as German teacher at Blackhawk High School for the 2012-2013 school year at a salary of \$_____, Step 19 _____.
- *4.6 Approval is recommended to employ Linda Hurley as cafeteria worker at Blackhawk High School at a rate of \$7.25 per hour effective immediately.
- *4.7 Approval is recommended to employ Cheri Bohon as cafeteria worker at Blackhawk High School at a rate of \$7.25 per hour effective immediately.
- *4.8 Approval is recommended to employ Teresa Hajtol as cafeteria worker at Blackhawk High School at a rate of \$7.25 per hour effective immediately.
- *4.9 Approval is recommended to employ Thelma Celinscak as cafeteria worker at Blackhawk High School at a rate of \$7.25 per hour pending clearances.
- *4.10 Approval is recommended to employ Lillian Capo as substitute cafeteria worker at Blackhawk High School at a rate of \$7.25 per hour pending clearances.

- *4.11 Approval is recommended to grant Lindsay Kudritz uncompensated leave of absence for the 2012-2013 school year.
- *4.12 Approval is recommended to accept the Administration salary increases for the 2012-2013 school year per contractual obligations.
- *4.13 Approval is recommended to extend a 1 year contract to the following employees beginning July 1, 2012.
 - a. Jim Perlik, Building and Ground Supervisor
 - b. Nancy DiRuscia, Administrative Assistant
 - c. Jeff Shaffer, IT Assistant
 - d. George Trombulak, Data Services
 - e. Jeff Cienek, Athletic Trainer
 - f. Sue Lukacs, Food Service Director
 - g. Korin McMillen, Special Education Director
- *4.14 Approval is recommended to move the following employees on the salary schedules per BEA contractual language for the 2012-2013 school year as listed below:
 - a. Brian Bain – Masters, Step 18 (pending receipt of final documentation).
 - b. Christopher Lantzy – Masters, Step 10 (pending receipt of final documentation).
 - c. Amy Cienkowski – Master +21, Step 19
 - d. Ryan Hardesty – Masters + 21, Step 19
 - e. Lauren Stein – Masters + 21, Step 18
 - f. Rick Ford – Masters + 30, Step 13
- *4.15 Approval is recommended for the following Building Substitutes for the 2012-2013 school year:
 - a. Robert Aitkin, Northwestern
 - b. Dana Tessier, Northwestern
 - c. Kayla Clear, Patterson Primary (Pending clearances)
 - d. Ryan Verlihay, Blackhawk Intermediate School
 - e. Leah Huston, Blackhawk Intermediate School
 - f. Amber Noorlag, Blackhawk Intermediate School
 - g. Addison Young, Highland Middle School
 - h. Brooks Roorback, Highland Middle School
 - i. Emily Barnes, Blackhawk High School
 - j. Floyd Panella, Blackhawk High School
 - k. Eileen Rhoades, Blackhawk High School
 - l. Judy Campbell, Blackhawk High School
- *4.16 Approval is recommended for the following student teacher for the 2012-2013 school year:
 - a. Katie Patterson, RMU, Blackhawk Intermediate School, 5th grade.
- 4.17 Approval is recommended for the following substitutes for the 2012-2013 school year:
 - a. Adiutori, Pam; Speech
 - b. Benetti, Marsha; Elementary

- c. Bessel, Ashley; Elementary
- d. Borato, Dean; Phys Ed
- e. Bryant, Nathan; Music
- f. Budavich, Natalie; Nurse
- g. Butcher, Kim; Para
- h. Cipolla, Marci; Nurse
- i. Clavell-Powers, Dora; Para
- j. Cleary, Marianne; Elem/Sec Business
- k. Comley, Carole; Nurse
- l. Connors, Brenda; Elementary
- m. Daniels, Brian; Spanish
- n. Darak, Mary Ann; Elementary
- o. DeChellis, Mike; Elementary
- p. DeNome, Dante; Social Studies
- q. DeSanzo, Jennifer; Math
- r. Dragonjac, Lori; Para
- s. Fabiani, LuAnn; Para
- t. Fabri, Peg; Para
- u. Fosnaught, Jessica; Sp Ed
- v. Garen, Paula; Nurse
- w. Gaus, Janette; Elementary
- x. Gibbs, Jody; English
- z. Gibson, Laura; K-2, Elementary, French, Spanish
- aa. Gill, Jacqueline; English
- bb. Godwin, Denise; Para
- cc. Hacker, Alyssa; Elementary/Reading
- dd. Helsing, Kathy; Elementary
- ee. Hennessy, Kristen; Nurse
- ff. Hetcher, Jane; Elementary
- gg. Hetrick, Jacqueline; Elementary
- hh. Hoobler, Emily; Math
- ii. Huber, Carmen; Nurse
- jj. Huston, Leah; Elementary/Pre
- kk. Kastelic, Carrie; Para
- ll. Katkich, Kathleen; Eng/Comm
- mm. Kelly, Katie; Elementary
- nn. Kenny, Colleen; K-3/Sp Ed
- oo. Knouse, Marianne; ESL
- pp. Kotuby, Jamie; Sp Ed
- rr. Kroll, Jessica; Elementary
- ss. Leslie, Erica; Elementary
- tt. Liptak, Denise; Para
- uu. Lucci, Courtney; Elementary
- vv. Marker, Dave; Math
- ww. Marsico, Christine; Elementary
- xx. Meyer, Megan; Elementary
- yy. Milinski, Rowenna; Para
- zz. Miller, Brittney; Elementary
- aaa. Morelli, Rosemary; Nurse

bbb. Morrison, Christy; Elementary
 ccc. Neely, Linda; Elementary/Speech
 ddd. Panella, Jenny; French
 eee. Peck, Suzanne; Elementary/Mid Math
 fff. Petti, Dawn; Elementary
 ggg. Quinn, Katie; Elementary
 hhh. Rabovsky, Bev; English
 iii. Reed, Sonja; Nurse
 jjj. Regis, Carol; Para
 kkk. Rimbey, Pam; Elementary
 ll. Rizzutto, Sarah; Elementary
 mmm. Roberts, Carol; Elementary
 nnn. Robinson, Janice; Bus Ed
 ooo. Roe, Aimee; Elem/Mid Math/Eng
 ppp. Russell, Brittany; Elementary
 qqq. Sainovich, Tonya; English
 rrr. Shaffer, Matthew; Social Studies
 sss. Sheffler, Abby
 ttt. Skiles, Stephanie; Health/Phys Ed
 uuu. Taylor, Chelsea; Elementary/Pre
 vvv. Trainer, Janice; Nurse
 www. Vitale, Brad; Special Ed, Elementary
 xxx. Walsh, Cindy; Elementary
 yyy. Ward, Kelli; Information Tech
 zzz. Wargo, Jessica; K-2
 aaaa. Zaccari, Janis; Elementary
 bbbb. Zachewicz, Denise; Elem/Sec Math
 cccc. Ziegler, Melissa; Para

- *4.18 Approval is recommended to accept Shannon Shiderly's resignation effective immediately from her position of high school guidance counselor.
- 4.19 Approval is recommended to contract with Betty Sue Schaugency for the 2012-13 school year in the amount of \$10,000 using Race to the Top grant monies to support implementation of the Teacher Effectiveness Tool pilot and to provide and support District Professional development. (Exhibit C)
- *4.20 Approval is recommended to appoint ____ as the Varsity Girl's Soccer Assistant Head Coach at a salary of \$____ pending receipt of clearances.
- *4.21 Approval is recommended to appoint ____ as Cross Country Assistant Head Coach at a salary of \$____ pending receipt of clearances.
- *4.22 Approval is recommended to appoint Dave Franitti as Freshmen Basketball Head Coach at a salary of \$3,112.13.
- *4.23 Approval is recommended to appoint Brooks Roorback as 8th Grade Basketball Coach at a salary of \$1,891.05.

- *4.24 Approval is recommended to appoint Jim Cox as Audio Visual Director at Blackhawk High School at a salary of \$1,068.18.
- *4.25 Approval is recommended to appoint Jennifer Huber as Color Guard/Flag at a salary of \$2,471.06.
- *4.26 Approval is recommended to appoint Mac Gosnell as NW Bus Supervisor at a salary of \$534.09.
- *4.27 Approval is recommended to appoint Howard Leslie as FFA sponsor for the 2012-2013 school year at a salary of \$3,204.54.

5. EDUCATION COMMITTEE
Paul May, Chairperson

- 5.1 Informational Item: Education Chairperson Report
- *5.2 Approval is recommended for the following field trip: (Exhibit D)
 - a. Chorus/Music Academy (15), Maura Underwood, Honors Chorus Auditions, Westminster College, October 4, 2012 (expenses budgeted).
 - b. Chorus/Music Academy (5), Maura Underwood, Honors Chorus, Westminster, November 1-3, 2012 (expenses budgeted).
 - c. Concert Choir (8), Maura Underwood, PMEA District Chorus, Lincoln Park Performing Arts, February 7-8, 2013 (expenses budgeted).
 - d. Auditioned Chorus Students (4), Maura Underwood, PMEA Region Chorus, Moon Area High School, March 21-22, 2013 (expenses budgeted).
 - e. Auditioned Chorus Students (3), Maura Underwood, PMEA All-State Chorus, Erie Convention Center, April 17-20, 2013 (expenses budgeted).
 - f. Concert Choir (18), Maura Underwood, Beaver County Chorus, date and location are to be announced, (expenses budgeted).
 - g. 7th, 8th, 9th grade Choir (8), Maura Underwood, Jayne McDonald, PMEA Jr. High District Chorus, date and location are to be announced, (expenses budgeted).
 - h. BHS Marching Band, Dave Zaccari, Bands of America Grand National, Indianapolis, Indiana, November 8-11, 2012 (expenses budgeted, collected from students and others).
- 5.3 Informational Item: Kindergarten Enrollment Update
- 5.4 Approval is recommended to schedule the District-wide Kennywood Day on June 10, 2013.

6. BUILDINGS AND GROUNDS/REAL ESTATE
Bob Clendennen, Chairperson

- 6.1 Informational Item: Building and Grounds Chairperson Report
- 6.2 Approval is recommended for a Change Order for the Highland Middle School Project, to Yarborough Development to provide structural steel framing in Areas B and D2 to replace existing columns that are required to be removed, for the additional cost of \$17,583, per Yarborough Development correspondence dated July 26, 2012. This change is required

because the new structural steel that is required to replace the columns being removed was not indicated on the Structural Drawings. (Exhibit E)

- 6.3 Approval is recommended for a Change Order for the Highland Middle School Project, to Shipley Plumbing for replacement of the existing fire hydrant in the east driveway adjacent to Area F, for the additional cost of \$2,357, per Shipley Plumbing correspondence dated June 14, 2012. This change was approved by the Buildings and Grounds Committee on June 19, 2012 in order that the work be executed in a timely manner with adjacent driveway construction, and is hereby submitted for full Board approval. The work was required because the existing fire hydrant was shown to be removed and reinstalled in the new location, but was discovered in the course of its removal to be in too poor of condition to be salvaged for reinstallation. Therefore, it was necessary to purchase a new fire hydrant. (Exhibit F)
- 6.4 Approval is recommended for a Change Order for the Highland Middle School Project, to Shipley Plumbing for replacement of the existing underground sanitary piping in Area D, for the additional cost of \$17,484.24, per Shipley Plumbing correspondence dated August 3, 2012. The work is required because the existing underground piping was expected to remain in this area and accept connections from new piping, but was discovered in the course of construction to be smaller than expected and unable to accept the new pipe connections. Therefore, it is necessary to provide new underground piping of adequate size. (Exhibit G)
- 6.5 Approval is recommended for a Change Order for the Highland Middle School Project, to Allegheny City Electric for work related to connecting the fire alarm system to the cooking ventilation hoods, one in Life Skills and two in Family and Consumer Science, for the additional cost of \$7,310.26, per Allegheny City Electric correspondence dated July 25, 2012. This change is required in order to comply with the stipulations of the Building Permit review process, during which the Code Enforcement Officer requested that the cooking hoods be provided with an automatic extinguishing system and a connection to the building fire alarm system. The stipulation for the extinguishing system was included in the bidding documents but the stipulation for a connection to the fire alarm system was not, and therefore, a change order is required. (Exhibit H)
- 6.6 Approval is recommended for a Change Order for the Highland Middle School Project, to Allegheny City Electric to substitute 3 light fixtures in A-100, and E-115, for the additional cost of \$1,504.75 per Allegheny City Electric correspondence dated August 3, 2012. This change is required in order to provide light fixtures that fit within the available space. The specified fixtures are too large and will be used by the District in other locations. (Exhibit I)
- 6.7 Approval is recommended for a Change Order for the ADA Restroom Alteration Project, to Central Heating and Plumbing for work related to exchanging locations of two existing High School plumbing fixtures, and replacing an existing wall mounted fixture with a new floor mounted plumbing fixture at Northwestern Primary School, for the additional cost of \$337.50 per Central Heating and Plumbing correspondence dated August 3, 2012. The change is required at the High School restroom because the fixture that was expected to be reused was discovered during construction to be non-compliant with ADA requirements, and therefore, will be replaced under this change order. The change at Northwestern is required because the existing wall construction is not suitable to receive the specified wall

mounted fixture, and therefore, the existing piping needs to be reconfigured to accommodate a floor mounted fixture. (Exhibit J)

7. ATHLETICS COMMITTEE
Chad Calabria, Chairperson

7.1 Informational Item: Athletic Chairperson Report

7.2 Informational Item: Blackhawk Athletes Perform well in the classroom (provided Aug 9).

7.3 Summary of Spring sports (provided Aug 9).

8. ADMINISTRATIVE LIAISON
Rich Oswald, Chairperson

8.1 Informational Item: Administrative Liaison Report

9. TRANSPORTATION COMMITTEE
Paul May, Chairperson

9.1 Informational Item: Transportation Chairperson Report

9.2 Approval is recommended for the 2012-2013 list of bus drivers (will be provided August 16).

9.3 Approval is recommended for the 2012-2013 bus schedule (will be provided August 16).

9.4 Informational Item: The 2012-2013 bus schedules will be posted in coming weeks at all schools in the district, on the district website, churches, and the following businesses for parents to review their child's schedule: Weaver's Market, Blackhawk Specialty Foods, One Stop Shopper, Giant Eagle, Co-Go's, and Wal-Mart.

10. FOOD SERVICE COMMITTEE
Dean Fleischman, Chairperson

10.1 Informational Item: Food Service Chairperson Report

11. NEGOTIATIONS COMMITTEE
Don Inman, Chairperson

11.1 Informational Item: Negotiations Chairperson Report

12. POLICY COMMITTEE
Paul Heckathorn, Chairperson

12.1 Informational Item: Policy Chairperson Report

12.2 Informational Item: Second reading of Acceptable Use of the Internet Access Policy. (Exhibit K)

13. BOARD/STAFF ENRICHMENT
Chad Calabria, Chairperson

13.1 Informational Item: Board/Staff Enrichment Chairperson Report

- *13.2 Approval is recommended for the following conferences: (Exhibit L)
- a. Leslie Kunkel, Pennsylvania Art Education Association, Harrisburg Hilton, October 5-7, 2012 (expenses budgeted).

14. INTERMEDIATE UNIT
Lance Rose, Representative

14.1 Informational Item: Intermediate Unit Chairperson Report

15. VOCATIONAL-TECHNICAL SCHOOL
Lance Rose, Representative

15.1 Informational Item: Vocational-Technical School Chairperson Report

16. PSBA LEGISLATIVE COMMITTEE
Bob Clendennen, Representative

16.1 Informational Item: PSBA Legislative Chairperson Report

17. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS
TBD, Representative

17.1 Informational Item: Beaver County Regional Council of Governments Chairperson Report

ADDITIONAL BUSINESS

- A. School Directors
- B. Administration
- C. Visitors
- D. Next Meeting—August 16, 2012 at Blackhawk High School Library at 7:30P.M with a Building and Grounds committee meeting scheduled at 6:30 P.M.