

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS WORK SESSION
Blackhawk High School Library
January 10, 2013**

AGENDA

1. BOARD ORGANIZATION

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- *1.4 Approval of Minutes from December 3, 2012. (Exhibit A)
- 1.5 The January 17, 2013 Voting Session will occur at 7:30 PM at Patterson Primary School.
- 1.6 There was a Public Building and Grounds meeting prior to tonight's meeting.
- 1.7 There was an Executive Session prior to this meeting for legal matters.
- 1.8 Informational Item: The following board members have been assigned to chair respective committees for 2013.
 - Mr Fleischman – Public Relations and Communications, Food Service Committee
 - Mr. Inman – Finance Committee, Negotiations Committee
 - Mr. Heckathorn - Personnel Committee, Beaver County Regional Council of Government
 - Mr. May – Education Committee, Transportation
 - Mr. Clendennen – Buildings and Ground/Real Estate, PSBA Legislative Committee
 - Mr. Calabria – Athletics Committee, Board/Staff Enrichment
 - Mr. Oswald – Administrative Liaison
 - Mr. Fitzgerald - Intermediate Unit, Vocational-Technical School
 - Dr. Rose - Policy Committee

**2. PUBLIC RELATIONS AND COMMUNICATIONS
Dean Fleischman, Chairperson**

- 2.1 Patterson Primary School presentation on January 17th (Mrs. JaneAnn Fucci, principal and staff and students).

- 2.2 Congratulations to the Highland Middle School students and faculty who raised \$3,000 for the Salvation Army's Give-A-Christmas campaign. Over the months of November and December, a variety of events were held at HMS in order to raise money for Beaver County families who are struggling. The students were very proud to present the check to a Salvation Army representative on December 21, 2012.
- 2.3 Congratulations to Carol Sprinker and Blackhawk Intermediate School for being selected by the Beaver County Educational Trust to receive a grant in the amount of \$1,000 for the project proposal, "BEE a STAR SPELLER at the 1st Annual BIS Spelling Bee".
- 2.4 Congratulations to Kelley Engle and Highland Middle School for being selected by the Beaver County Educational Trust to receive a grant in the amount of \$500 for the project proposal, "Making a Difference in Our Community".
- 2.5 The District will host a meeting by PENN DOT for Public Officials and for the public regarding potential closure of several crossovers between Shenango Road and Cannelton Road on S.R. 51. The 2013 Maintenance Betterment Project meeting will be on Tuesday, February 5, 2013 from 3:00-4:00 PM for Public Officials and 5:00 to 7:00PM for the public at the Blackhawk High School Auditorium.
- 2.6 As part of School Directors Appreciation Month, Blackhawk School District would like to thank the Board of School Directors for all their time and efforts they put forth in making Blackhawk a special place. Please accept this small token of appreciation for your dedication.

THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS OR OTHER MATTERS.

**3. FINANCE COMMITTEE
Don Inman, Chairperson**

- 3.1 Approval is recommended to accept the Financial Report for November and December as submitted (to be provided before Voting Meeting).
- 3.2 Approval is recommended for the payment of bills as submitted. (to be provided before Voting meeting)
 - a. Fund 10 – General Fund: \$
 - b. Fund 32 – Capital Projects Fund:\$
 - c. Fund 51 – Cafeteria Fund: \$
 - d. Fund 66 – UPMC Health Fund: \$
 - e. Fund 67 – Delta Dental: \$0
 - Payroll December: \$

- 3.3 Informational Item: Monthly Insurance Report for November and December (to be provided before Voting meeting).
- 3.4 Approval is recommended to adopt Resolution 01172013 establishing the compensation for the office of elected tax collectors. (Exhibit B)
- 3.5 Informational Item: The District's insurance company covered the cost of the water heater at Blackhawk Intermediate School due to the incident that occurred in October 2012.

4. PERSONNEL COMMITTEE
Paul Heckathorn, Chairperson

- *4.1 Approval is recommended for the following substitutes for the 2012-2013 school year:
 - a. Lydia Hineman, Secretary
 - b. Dexter Aley, Social Studies
 - c. Kayla Quast, Elementary
- *4.2 Approval is recommended to employ Susan Raab as part time cafeteria worker at Blackhawk High School at a rate of \$7.25 per hour, effective immediately. (Approximate annual cost of \$3,900 with no benefits; position open due to vacancy).
- *4.3 Approval is recommended to employ Vicki Hoak as full time cafeteria worker at Blackhawk High School at a rate of \$11.40 per hour, effective immediately. (Approximate annual cost of \$13,338 plus benefits; position open due to retirement).
- *4.4 Approval is recommended for Danielle Bailey to use FMLA once her sick days are utilized on or about February 1, 2013 until on or about May 8, 2013, for the birth of her child.
- *4.5 Approval is recommended for Megan Bailey to use FMLA once her sick days are utilized on or about March 25, 2013 until June 14, 2013, for the birth of her child.
- *4.6 Approval is recommended for Marykim Murtha to use up to 8 weeks sick leave beginning on or about February 14, 2013 for the birth of her child.

5. EDUCATION COMMITTEE
Paul May, Chairperson

- *5.1 Approval for the following field trips: (Exhibit C)
 - a. High School Band (7), Dave Zaccari, District Jazz Band Auditions, Slippery Rock University, January 15, 2013 (expenses budgeted).

- b. Music Academy (20), Maura Underwood, Pittsburgh Public Theatre, January 30, 2013 (expenses budgeted, and collected from students).
- c. Student Historians, Rich Oswald, Seven Springs, January 20, 2013 (expenses collected by students).
- d. BHS Orchestra (4), Nate Goodrich, District 2,3,5 Orchestra Festival, Erie, January 10-12, 2013 (expenses budgeted).
- e. Blackhawk FFA, Howard Leslie, Pennsylvania State Farm Show, Harrisburg, January 7-9, 2013 (expenses budgeted: retroactive approval).
- f. TSA (8), Tim Linkenheimer, TSA TEAMS Competition, Pine Richland High School, February 21, 2013 (expenses budgeted).
- g. TSA Grades 6&7 (40), Tim Linkenheimer, Dale Moll, Pittsburgh Pirate Education Field Trip, PNC Park, May 23, 2013 (expenses budgeted).
- h. 5th Grade Chorus (14), Krsten Neeley, Chorusfest, Rochester High School, March 8, 2013 (expenses budgeted).
- i. BHS Chorus (8), Maura Underwood, Acting Workshop, Ambridge, February 20, 2013 (expenses collected from students).
- j. Seniors (215), Diane Huston, Bryan Vitali, Camp Kon-O-Kwee, Fombell, April 9-11, 2013 (expenses collected and budgeted).
- k. PPS Second grade, Second grade teachers, Carnegie Museum of Natural History, Pittsburgh, May 16, 2013 (expenses collected from other).
- l. Gifted Support (4), Jeff Tripodi, World Affairs Council Seminar, South Side High School, February 11, 2013 (expenses budgeted).
- m. Winter Guard/Winter Percussion (30), Dave Zaccari, regional high schools, February 2, 23, March 9, 23, April 6, 2014 (expenses budgeted).
- n. District Band (3), Dave Zaccari, Butler Intermediate School, January 24-26, 2013 (expenses budgeted).

6. BUILDINGS AND GROUNDS/REAL ESTATE

Bob Clendennen, Chairperson

- *6.1 Approval is recommended to authorize the approval of a Change Order for the Highland Middle School Renovation project to Yarborough Development to provide stabilization of soft subgrade in Area B southeast corner with lean concrete and aggregate fill, in a manner described by the Owner's Geotechnical Engineer, for the additional cost of \$4,979.37, per Yarborough Development correspondence dated November 21, 2012.

The change was required because the existing subgrade was not suitable to support the new footings of the addition and was a concealed condition until exposed in the course of construction. The work needed to proceed in order to maintain the proper sequence of work. (Exhibit D)

- *6.2 Approval is recommended to authorize the approval of a Change Order for the Highland Middle School Renovation project to Yarborough Development for additional work to provide cutting of the plaster ceiling in Room F-011, for the additional cost of \$775.76, per Yarborough Development correspondence dated December 7, 2012. This change was previously approved by the Board at their

meeting of December 3, 2012, Agenda item 6.1, in a “not to exceed” amount of \$2,000.

- *6.3 Approval is recommended to authorize the approval of a Change Order for the Highland Middle School Renovation project to Yarborough Development to provide glass tile at the entrance to Area D-2, in lieu of ceramic tile, for the additional cost of \$8,525.90, per Yarborough Development correspondence dated December 7, 2012.

The change was required because the drawings did not indicate the use of glass tile at this location. However, the change is necessary in order to be consistent with the design intent and maintain use of similar materials at all entrances into the three grade levels, The work needed to proceed in order to maintain the proper sequence of work and was approved by the Buildings & Grounds Committee. The Board is requested to ratify the Committee’s approval. (Exhibit E)

- *6.4 Approval is recommended to authorize the approval of a Change Order for the Highland Middle School Renovation project to Yarborough Development to provide plaster ceiling repair and a painted finish in Storage Room D-149, for the additional cost of \$4,781.70, per Yarborough Development correspondence dated December 17, 2012, as revised by VEBH on 1-3-2013.

The change is requested because patching of this ceiling was not required by the drawings, but is necessary to repair damage from a roof leak that occurred prior to the start of construction. The repair is recommended to provide a consistent level of finishes in this room. (Exhibit F)

- *6.5 Approval is recommended to authorize the approval of a Change Order for the Highland Middle School Renovation project to Shipley Plumbing to provide a Lavatory sink L-2, a mop basin faucet to serve the Whirlpool, and associated water service piping and waste and vent piping in the Trainer’s Room, for the additional cost of \$3,514.10, per Shipley Plumbing Change Order Request No. 23, dated December 13, 2012, as revised by VEBH on 1-3-2013.

This change order is necessary because the sink and whirlpool are required as part of the Trainer’s equipment but were not included in the bidding documents. (Exhibit G)

- *6.6 Approval is recommended to authorize the approval of a Change Order for the Highland Middle School Renovation project to ClimaTech, Inc. to provide additional volume dampers on the return air duct for RTU-3, DOAS-3, and DOAS-1, as requested by the Owner’s Commissioning Agent in order to facilitate HVAC system balancing, for the additional cost of \$2,138.86, per ClimaTech’s COR #2, dated December 5, 2012.

This change order is necessary because the volume dampers were not included in the bidding documents but are necessary to obtain the intended design air flow. The work needed to proceed in order to maintain the proper sequence of work and was approved by the Buildings & Grounds Committee. The Board is requested to ratify the Committee's approval. (Exhibit H)

- *6.7 Approval is recommended to authorize the approval of a deduct Change Order for the Highland Middle School Renovation project to ClimaTech, Inc. to deduct demolition of the existing Annex boiler, for the deduct amount of \$-429.40, per ClimaTech's COR #1, dated October 31, 2011.

This change order is necessary because the boiler demolition was executed by the Abatement Contractor. (Exhibit I)

- *6.8 Approval is recommended to authorize the approval of a Change Order for the Highland Middle School Renovation project to Allegheny City Electric to provide temporary electrical outlets in the temporary Computer Lab in Area A, for the additional cost of \$980.63, per Allegheny City Electric's correspondence dated December 21, 2012.

This change order is necessary because the temporary electric was not included in the bidding documents. Prior to this change an effort was made to utilize existing power. However, the effort resulted in tripped circuits and interruption of the instruction. Therefore, the work needed to proceed over the holiday break so that the power was in place when the students return on January 3. The work was approved to proceed by the Buildings & Grounds Committee. The Board is requested to ratify the Committee's approval. (Exhibit J)

- 6.9 Informational Item: Due to the leak in the steam pipe at Northwestern Primary School in November 2012, the District has been addressing mold issues in the gymnasium storage area. Final remediation occurred over the holiday break and the air quality report, dated January 3, 2013 identified that spore counts were in acceptable ranges and the air quality in these areas has returned to normal. The District will continue to monitor this area.

7. ATHLETICS COMMITTEE

Chad Calabria, Chairperson

- 7.1 Informational item: Summary of Fall sports as presented on January 17, 2013.
- 7.2 Congratulations to Bridgette Shaffer (Girl's Basketball) who was named Silver Athlete of the Week by the Beaver County Times for the week of December 10, 2012.

- 7.3 Congratulations to Chassidy Omogrosso (Girl's Basketball) who was named Bronze Athlete of the Week by the Beaver County Times for the week of December 17, and 24, 2012.
- 7.4 Congratulations to Lexie Frank, Lia Vinciguerra who were named to Pittsburgh Post Gazette Soccer All-Section Team, Girls Class AA, Section 3.
- 7.5 Congratulations to Johnny Rebich, Shaan Siton, Zach Black, Steve Sharik who were named to Pittsburgh Post Gazette Soccer All-Section Team, Boys Class AA, Section 4.
- 7.6 Congratulations to the Men's Football Team on recent Pittsburgh Post Gazette Section 3 AAA Parkway Conference honors:
 - a. Alex Caratelli – First Team Offense
 - b. Cole Chiappialle – First Team Offense
 - c. Chandler Kincade – First Team Offense
 - d. Andrew Podbielski – First Team Defense
- 7.7 Congratulations to Alex Caratelli, Cole Chiappialle and Chandler Kincade who were named to the Pittsburgh Post Gazette Fabulous 22.
- 7.8 Congratulations to Chandler Kincade, who was named to the Pittsburgh Tribune Review's Terrific Twenty Five WPIAL football players all-star team.
- 7.9 Congratulations to Alexis Graham, who scored her 1,000th career point on Saturday, December 29, 2012, in Blackhawk's win over Greensburg Central Catholic.
- 7.10 Approval is recommended to accept the resignation of Rachel Finch as the Assistant Varsity Girl's Lacrosse Coach.
- 7.11 Approval is recommended to appoint Alex Bougher as the Varsity Track Coordinator at a salary of \$5,619.12 for 2012-13 school year.

8. ADMINISTRATIVE LIAISON

Rich Oswald, Chairperson

No Report

9. TRANSPORTATION COMMITTEE

Paul May, Chairperson

No Report

10. FOOD SERVICE COMMITTEE
Dean Fleischman, Chairperson

No Report

11. NEGOTIATIONS COMMITTEE
Don Inman, Chairperson

No Report

12. POLICY COMMITTEE
Lance Rose, Chairperson

No Report

13. BOARD/STAFF ENRICHMENT
Chad Calabria, Chairperson

- *13.1 Approval is recommended for the following conference: (Exhibit K)
- a. HMS Faculty, PAMLE Central Valley Middle School, January 21, 2013 (expenses budgeted).
 - b. Scott Nelson, Nancy Bowman, Amy Anderson, Ian Eastman, Jason Ferrone, Reading Apprenticeship Improving Secondary Education (RAISE), Harrisburg, February 10-12, 2013.
 - c. Anita Alberti, JoAnn Cox, Classroom Management/Effective Teaching Students with Behavioral Problems, Moon Twp, January 31, 2013 (expenses budgeted).
 - d. Michelle Miller, PAFPC Annual Conference, Pittsburgh, April 14-17, 2013 (expenses budgeted).
 - e. Andy Hedrick, Anthony Mooney, Carol Sprinker, School Law Workshop, Slippery Rock University, April 30, 2013 (expenses budgeted).
 - f. David Zaccari, District Band, Butler, January 24-26, 2013 (expenses budgeted).
 - g. Lori Uslenghi, Mandie Cline, Erica Shildt, Erin Krut, Classroom Management and Effective Teaching of Children and Adolescents with Emotional and Behavior Problems, Moon Twp, January 31, 2013 (expenses budgeted).
 - h. Jeff Tripodi, World Affairs Council Teacher Workshop, Pittsburgh, PA, February 12, 2013 (expenses budgeted).
 - i. Michelle Miller, Rich Oswald, PSBA Leadership Service Advocacy, Homestead, February 9, 2013 (expenses budgeted).

14. INTERMEDIATE UNIT
Jamie Fitzgerald, Representative

No Report

15. VOCATIONAL-TECHNICAL SCHOOL

Jamie Fitzgerald, Representative

No Report

**16. PSBA LEGISLATIVE COMMITTEE
Chad Calabria, Representative**

No Report

**17. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS
Paul Heckathorn, Representative**

No Report

ADDITIONAL BUSINESS

- A. School Directors
- B. Administration
- C. Visitors
- D. Next Meeting—January 17, 2013 at Patterson Primary School at 7:30P.M.